



UNIVERSITY OF ALLAHABAD

(Accredited with A+ Grade by NAAC)

Prof. Vishnu P. Srivastava
Controller of Examinations (I/c)

South Wing, Senate Hall
University of Allahabad
Prayagraj-211002

No.: **COE/ 807/2026**

Date: **09/07/2026**

To

The Deans / The Heads of Departments / The Directors / The Coordinators / The Proctor / The Librarian / The Principals / The Hostel Warden/Superintendents
University of Allahabad

Subject: Implementation of No-Dues Verification through the Application Form for Issuance of Final Grade Sheet/Marksheet

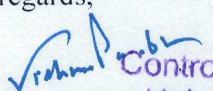
Respected Sir/Madam,

It is kindly submitted that the Examinations Committee, vide Resolution No. 6 adopted in its meeting held on 26.02.2026 and subsequently approved by the Academic Council vide Resolution No. 12/50 dated 20.03.2026 and the Executive Council vide Resolution No. 03/92 dated 23.03.2026, has approved the implementation of a standardized Application Form for Issuance of Final Grade Sheet/Marksheet incorporating the prescribed No-Dues Certificate. Accordingly, the prescribed application form has been introduced and is available on the University website for use by students. **(Copy attached)**

The introduction shall be applicable to students admitted from the Academic Session 2024-25 onwards. Thus, all concerned are kindly requested to ensure that Final Grade Sheets/Marksheets are issued only after the prescribed No-Dues formalities have been duly completed and to extend their full cooperation in the effective implementation of the above procedure.

Your cooperation in this regard shall be highly appreciated.

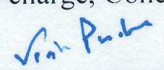
With regards,


Controller of Examinations
University of Allahabad
Allahabad

Encl.: Application Form for Issuance of Final Grade Sheet/Marksheet with No-Dues Certificate.

Copy to the following for information:

1. The Registrar, UoA
2. The Director/In-charge, ACC
3. Joint Registrar (Exam)
4. In-charge, Concerned counter


Controller of Examinations (I/c)

Controller of Examinations
University of Allahabad
Allahabad



UNIVERSITY OF ALLAHABAD

Office of the Controller of Examinations

Prayagraj – 211002 (U.P.)

Paste Recent
Passport Size
Photograph with
Cross Signature

APPLICATION FORM FOR ISSUE OF FINAL MARKSHEET / GRADE SHEET

(For students enrolled from Academic Year 2024–25 onwards)

A. STUDENT DETAILS (ALL ENTRIES IN CAPITAL LETTERS)

1. Name _____	9. Nationality _____
2. Father's Name _____	10. Mobile No. _____
3. Mother's Name _____	11. Final Semester / Year Roll No. _____
4. Course / Programme _____	12. Division / Grade / CGPA _____
5. ABC ID _____	13. Gender ☐ Male ☐ Female ☐ Other
6. Enrollment No. _____	14. Institution _____
7. Passing Year _____	15. E-mail ID _____
8. Medium of Examination ☐ Hindi ☐ English	16. Aadhaar Number _____

B. ADDRESS DETAILS

Permanent Address	Correspondence / Mailing Address
_____	_____
_____	_____
_____	_____
_____	_____

C. DECLARATION

- All information furnished by me in this application form is true, complete and correct to the best of my knowledge and belief and I shall not request for any change whatsoever.
- I further declare that I have paid all fees/dues payable to the University and no amount is pending against me.
- If any information is found false, concealed, misleading or incorrect, the University may cancel the Marksheet/Grade Sheet and initiate disciplinary/legal proceedings.
- I also give my consent that this No-Dues Certificate shall remain valid for future issuance of Provisional Degree, Migration Certificate, Transcript Set or Degree Certificate without requiring fresh No-Dues verification.

Applicant's Signature (with Date)

D. NO-DUES CERTIFICATION

HOSTEL (IF APPLICABLE)	LIBRARY	Proctor Office	HEAD / COORDINATOR / PRINCIPAL
_____	_____	_____	_____
Signature & Seal	Signature & Seal	Signature & Seal	Signature & Seal

FORWARDING AUTHORITY

Forwarded and recommended by:

Dean / Director

FOR OFFICE USE ONLY

Receiving Date : _____ Issue Date : _____
Form No. : _____ Dealing Assistant : _____

Authorized Officer

I have received the final Grade Sheet/Marksheet on the date of _____

Signature of Student

Note: Attach self-attested copies of marksheets and a valid ID proof with this form.